

LEISURE AND CULTURE SUB COMMITTEE

2.00 PM THURSDAY, 23 SEPTEMBER 2021 VIA MICROSOFT TEAMS

All mobile telephones to be switched to silent for the duration of the meeting

PART 1

- 1. Welcome and Roll Call
- 2. Chairs Announcements
- 3. Declarations of Interest
- 4. Minutes of Previous Meeting (Pages 5 8)
- 5. Leisure and Culture Service update report Verbal Update
- 6. Quarterly Performance Management Data 2021-2022 Quarter 1 Performance (1st April 2021-30th June 2021) (Pages 9 14)
- 7. Christmas and New Year Opening Times 2021 (Pages 15 28)
- 8. Physical Activity and Sport Service (PASS) Update Presentation (Pages 29 44)
- 9. Forward Work Programme 2020/21 (Pages 45 46)
- 10. Urgent Items
 Any urgent items (whether public or exempt) at the discretion of the Chairperson pursuant to Section 100B (4) (b) of the Local

K.Jones Chief Executive

Civic Centre Port Talbot

Friday, 17 September 2021

Committee Membership:

Chairperson: Councillor S.H.Reynolds

Vice Councillor R.Mizen

Chairperson:

Councillors: D.Keogh, S.Miller, S.Renkes, J.Hale,

A.J.Richards, D.Whitelock and J.Jones

Notes:

- (1) If Committee Members or non-Committee Members wish to have relevant items put on the agenda for future meetings, then please notify the Chief Executive/Chair eight days before the meeting.
- (2) If non-Committee Members wish to attend for an item of interest, then prior notification needs to be given (by 12.00 noon on the day before the meeting). Non-Committee Members may speak but not vote, or move or second any motion.
- (3) For pre scrutiny arrangements, the Chair will normally recommend forthcoming executive items for discussion/challenge. It is also open to Committee Members to request items to be raised though Members are asked to be selective here in regard to important issues.
- (4) The relevant Cabinet Board Members will also be invited to be present at the meeting for Scrutiny/Consultation purposes.

(5)	Would the Scrutiny Committee Members please bring the Cabinet Board papers with them to the meeting.



Leisure and Culture Sub Committee

(Committee Room 1/2 - Port Talbot Civic Centre)

Members Present: 27 February 2020

Chairperson: Councillor S.H.Reynolds

Vice Chairperson: Councillor R.Mizen

Councillors: D.Keogh, S.Miller, S.Renkes and J.Hale

Officers In Attendance

P.Walker, C.L.Davies and J.Woodman-Ralph

1. **Declarations of Interest**

The following member made a declaration of interest at the start of the meeting.

Cllr.S.Reynolds Re: Pontardawe Cinema Update as she is a

member of the Friends of Pontardawe Arts

Centre.

2. Minutes of Previous Meeting

The minutes of the previous meeting held on the 5th December 2019 were agreed as an accurate record.

3. **Pontardawe Cinema Verbal Update**

The committee received a verbal update regarding Pontardawe Cinema. It was highlighted that the tender document to appoint an architect has been released today for a second time. Meetings are taking place with the Friends of Pontardawe Arts Centre and the Arts Council to update them on progress. The completion or works and the opening of the new cinema was planned for the end of 2021.

Discussion took place on the timescale for closure and the financial impact on the arts centre during the refurbishment. It was explained that until the architect had been appointment no firm details were available.

It was explained that discussions are currently taking place with Celtic Leisure and the Heritage Centre to ascertain what support they could provide to community activities being held within the arts centre that would be affected by the refurbishment.

Following scrutiny, it was agreed that the verbal update be noted.

4. Local Sports Plan 2020 - 2021

Members received a presentation and report on the Local Authority Partnership Agreement 2019 – 20 (LAPA). Previously, the document was the Authority's Annual Strategic Funding Agreement with Sports Wales. In 2020-21 Sports Wales rebranded the agreement to "Local Strategic Sports Plan."

Following Scrutiny, it was agreed that the report be noted.

5. Quarterly Performance Management Data 2019-2020 - Quarter 3 Performance (1st April 2019- 31st December 2019)

The committee received information on the Quarterly Performance Data 2019-2020 – Quarter 3 Performance (1st April 2019 – 31st December 2019) as detailed in the circulated report.

Members were content with the statistical information contained within the report an agreed there was no need for further scrutiny.

It was agreed that the report be noted.

6. Forward Work Programme 2019/20

The forward work programme for 2019/2020 be noted.

270220 Page 6

7. <u>Education, Skills and Culture Cabinet board Forward Work</u> Programme 2019/20

The forward work programme be noted.

8. Access to Meetings

RESOLVED: That pursuant to Section 100A (4) and (5) of

the Local Government Act 1972, the public be excluded for the following item of business which involved the likely disclosure of exempt information as defined in Paragraph 14 of Part 4 of Schedule 12A to the above Act.

9. <u>Princess Royal 2019 - 20 Update Report (Exempt under Paragraph 14)</u>

The committee received a presentation and report on the Princess Royal Theatre, in both financial terms and the programme offered in 2019-2020 financial performance as detailed in the private circulated report.

Following scrutiny, it was agreed that the report be noted.

CHAIRPERSON

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NEATH PORT TALBOT COUNTY BOROUGH COUNCIL / CYNGOR BWRDEISTREF SIROL CASTELL-NEDD PORT TALBOT

Leisure and Culture Scrutiny Sub Committee

23rd September 2021

Head of Support Services & Transformation

Rhiannon Crowhurst

Matter for Monitoring

Wards Affected: All Wards

Report Title

Quarterly Performance Management Data 2021-2022 – Quarter 1 Performance (1st April 2021 – 30th June 2021)

Purpose of the Report:

To provide members with quarter 1 performance management data, for the period 1st April 2021 to 30th June 2021 for Education, Leisure and Lifelong Learning Directorate relating to Leisure and Culture. This will enable the Leisure and Culture Cabinet Board to discharge their functions in relation to performance management.

Executive Summary:

The report provides data relating to the Library Service concerning the number of visitors and percentage of quality indicators achieved, a summary of the number of people participating in a sporting activity at the council facilities and the number of visitors to our Theatres.

Background:

Members are presented with a full suite of Leisure and Culture KPI's (Corporate Plan and Local KPI's).

A list of quarter 1 key performance KPI's with progress comments on each indicator are attached as appendix 1.

KPI status:

- GREEN (green traffic light) KPI's that have improved on or achieved target
- AMBER (amber traffic light) KPI's that have not achieved target but performance is within 5%
- RED (red traffic light) KPI's that are 5% or more below target

Where available, appendix 1 provides performance data for quarter 1 performance for 2019/20, 2020/21 & 2021/22. The target provided is for the corresponding period.

Financial Impacts:

The performance described in the report is being delivered against a challenging financial backdrop and reduced budget.

Integrated Impact Assessment:

There is no requirement to undertake an Integrated Impact Assessment as this report is for monitoring / information purposes.

Valleys Communities Impacts:

No implications.

Workforce Impacts:

The Council's workforce continues to contract as financial resources continue to reduce. In recognition of the scale of change affecting the workforce, a new Corporate Workforce Plan has been developed to support the workforce to adapt to the changes that are taking place.

Legal Impacts:

This Report is prepared under:

The Local Government (Wales) Measure 2009 and discharges the Council's duties to "make arrangements to secure continuous improvement in the exercise of its functions".

The Well-being of Future Generations (Wales) Act 2015
The Neath Port Talbot County Borough Council Constitution requires
each cabinet committee to monitor quarterly budgets and
performance in securing continuous improvement of all the functions
within its purview.

Risk Management Impacts:

Failure to provide a suitable monitoring report within the timescales could lead to non-compliance with our Constitution. Also, failure to have robust performance monitoring arrangements in place could result in poor performance going undetected.

Consultation:

There is no requirement under the Constitution for external consultation on this item.

Recommendations:

Members monitor performance contained within this report.

Reasons for Proposed Decision:

Matter for monitoring. No decision required.

Implementation of Decision:

Matter for monitoring. No decision required.

Appendices:

Appendix 1: Key Performance Management Data - Quarterly.

List of Background Papers:

The Neath Port Talbot Corporate Improvement Plan - 2019-2022 Monitoring forms/spreadsheets Welsh Government Statistical Releases

Officer Contact:

Neal Place, Performance Management Officer. E-mail n.place@npt.gov.uk. Tel. 01639 763619



Performance Indicators

Neath Port Talbot Council

Appendix 1 - Leisure and Culture — Key Performance Indicators - Quarter 1 (1st April - 30th June) - 2021/22



Print Date: 16-Sep-2021

How will we know we are making a difference (01/04/2021 to 30/06/2021)?

PI Title	Actual 19/20	Actual 20/21	Actual 21/22	Target 21/22	Perf. RAG
Organisation					
CP/072 - Number of visits to our theatres	65045.00			0.00	$\bigcirc\bigcirc\bigcirc$
					NA
All theatres have been closed due to Covid 19 - No target set due to Covid-19	<u> </u>		•		
CP/073 - PAM/040 - Percentage of quality Indicators achieved by the Library Service				0.00	$\bigcirc\bigcirc\bigcirc$
					NA
Data reported Q3 - No target set due to Covid-19	<u> </u>		•		
CP/074 - PAM/017 - Number of visits to leisure centres per 1,000 population	1896.30		543.59	0.00	
					Green
Dere has been a fall in visitor numbers to leisure centres per 1,000 population compared to the figures for pr	revious years for quarte	er 1 due to C	ovid 19. No ta	rget set due t	co Covid-19
BLLL - LCL001 - The number of visits to public libraries during the year, per 1,000 population	1300.86		351.67	1300.00	
Measured cumulatively over the financial year - quarterly)					Red
Restrictions placed upon public libraries are still impacting on visitor figures. Presently libraries are unable to increase of 5% each month since April. A return to full time opening hours on June 1st has contributed to this	_	activities and	d events. Ther	e has been a	gradual

NEATH PORT TALBOT COUNTY BOROUGH COUNCIL LEISURE AND CULTURE SCRUTINY COMMITTEE

23rd September 2021

Rhiannon Crowhurst

Head of Support Services and Transformation

Matter for: Decision Wards Affected: All

Christmas and New Year Opening Times 2021.

Libraries, Theatres, Community Centres, Margam Country Park, Leisure Centres and Swimming Pools

Purpose of the Report

1. The purpose of this report is for Members to agree the proposed opening times for the Christmas and New Year period 2021.

Executive Summary

Proposed Opening and Closure of facilities over the Christmas Holiday period 2021

Background

3. Members will be aware that traditionally over the Christmas and New Year period the opening times of the above facilities are amended to reflect patterns of demand and to accommodate statutory Bank Holidays.

The proposals for opening and closing have a direct effect on front line staff and the arrangements for their annual leave over this period.

The following proposals have been prepared by taking into consideration historical levels of usage of the facilities.

Appendix 1 - Proposed Opening Hours Leisure Centres and Swimming Pools

Appendix 2 - Proposed Opening Hours – Margam Country Park, Libraries, Museums, Theatres and Community Centres.

Financial Impact

4. There are no financial impacts associated with this report.

Integrated Impact Assessment

5. A first stage impact assessment has been undertaken and is appended as (Appendix 3) to assist the Council in discharging its legislative duties (under the Equality Act 2010, the Welsh Language Standards (No.1) Regulations 2015, the Well-being of Future Generations (Wales) Act 2015 and the Environment (Wales) Act 2016.

The first stage assessment has indicated that a more in-depth assessment is not required.

Valleys Communities Impacts

6. There are no Valleys Communities Impacts associated with this report.

Workforce Impacts

7. There are no workforce impacts associated with this report.

Legal Impacts

8. There are no legal impacts associated with this report

Risk Management

There is no Risk impacts associated with this report

Consultation

9. There is no requirement under the Constitution for external consultation on this item.

Recommendations

10. That Members agree the proposals for Christmas and New Year opening and closure for the above facilities as detailed within Appendices 1 - 2.

Reasons for Proposed Decision

11. To ensure that the Council's facilities are available to the public when there is a demand for them to be open and to enable managers to make appropriate arrangements with front line staff over their annual leave.

Implementation of Decision

12. The decision is proposed for implementation after the three day call in period.

Appendices

13. Appendix 1 - Proposed Opening Hours Leisure Centres and Swimming Pools

Appendix 2 - Proposed Opening Hours – Margam Country Park, Libraries, Museums, Theatres and Community Centres.

Appendix 3 - First stage impact assessment.

List of Background Papers

14. None.

Officer Contact

Paul Walker Operations Coordinator . <u>p.walker@npt.gov.uk</u>

Tel: 07899923478

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PROPOSED OPENING HOURS LEISURE CENTRES AND GWYN HALL 2021

		24.12.21	25.12.21	26.12.21	27.12.21	28.12.21	29.12.21	30.12.21	31.12.21	01.01.22	02.01.22	03.1.22
		Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon
ALFC	GYM	6.00-	Closed	9.00-	9.00 -	9.00-	9.00-	9.00-	6.00-	Closed	Open	9.00 -
		12.00		13.00	19.00	19.00	19.00	19.00	12.00		•	19.00
ALFC	Lane Swim	6.30-	Closed	Closed	9.00-	9.00	9.00 -	9.00 -	6.30 -	Closed	Open	9.00-
		12.00			19.00	19.00	19.00	19.00	12.00		·	19.00
NLC	Gym/Squash	Closed	Closed	Closed	9.00 -	9.00-	9.00 -	9.00-	Closed	Closed	Open	9.00 -
			0.000		16.00	16.00	16.00	16.00	0.000	3,333		16.00
NLC	Pool	Closed	Closed	Closed	9.00 -	9.00 -	9.00 -	9.00-16	Closed	Closed	Open	9.00 -
1120	1 001	Closed	Closed	Ciosca	16.00	16.00	16.00	.00	Ciosca	Closed	Орсп	16.00
NSB	Bar	16.00-	11.00-	12.00-	12.00 -	16.00-	16.00-	16.00-	16.00-	Closed	Open	12.00 -
NSD	Dai	22.00	15.00	22.00	22.00	22.00	22.00	22.00	10.00	Closed	Open	22.00
NSC	Gym	- 00.8	Closed	Closed	10.00-	10.00-	10.00-	10.00-	10.00-	Closed	Open	10.00-
IVSC	Gyiii	13.00	Cioseu	Cioseu	15.00	15.00	15.00	15.00	15.00	Closed	Open	15.00
NSC	Sports Hall	Closed	Open	Closed								
DI C	Gym/sports	Classal	Classal	9.00-	9.00-	9.00-	9.00-	9.00-	Classal	Classal	0	9.00-
PLC	hall	Closed	Closed	13.30	16.30	16.30	16.30	16.30	Closed	Closed	Open	16.30
202		61 1	61 1	61 1	8.30 -	8.30 -	8.30 -	8.30 -	61 1			8.30 -
PSP	Pool	Closed	Closed	Closed	16.00	16.00	16.00	16.00	Closed	Closed	Open	16.00
VON	C	Classal	Classal	Classal	8.00-	8.00-	9.00-	9.00-	Classal	Classal	0	8.00-
VON	Gym	Closed	Closed	Closed	13.00	15.00	15.00	15.00	Closed	Closed	Open	13.00
\/O.N:		61 1	61 1	61 1	61 1	61 1	9.00 -	9.00-	61 1	01 1	_	61 1
VON	Pool	Closed	Closed	Closed	Closed	Closed	15.00	15.00	Closed	Closed	Open	Closed
Gwyn		10.00-	Classel	Classel	10.00-	10.00-	10.00-	10.00-	10.00-	Classel	10.00-	10.00-
Hall		17.00	Closed	Closed	20.00	20.00	20.00	20.00	17.00	Closed	17.00	20.00

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Appendix Two

PROPOSED OPENING HOURS - MARGAM COUNTRY PARK

The proposal for Margam Country Park is to close at 1.00pm on Friday 24th December 2021.

From Sunday 26th December 2021 to Friday 31st December 2021; the Park will be open 10am-4 pm, this will include Charlottes Pantry (Takeaway service only)

The Park will be closed on the 1st January 2022 and reopen as normal on Sunday 2nd January 2022.

Margam Orangery.

The Orangery will be closed during the Christmas New Year period.

Libraries.

Friday 24th December 2021 Libraries close at 12-00pm Monday 3rd January, 2022 – Libraries open as normal

Theatres:

Princess Royal Theatre and Pontardawe Arts Centre will close at 12.30pm on 24th December 21 and reopening at 10am on 4th January 22.

Community Centres.

The proposal for Croeserw Community Education Centre is to close from 1pm Friday 24th December 2021 and reopen Monday 3rd January 2022



Impact Assessment - First Stage

1. Details of the initiative

Community Centres, Margam Country Park, Leisure Centres and Swimming Pools 2021 Initiative description and summary: Christmas and New Year Opening Times. Libraries, Theatres,

Service Area: Community

Directorate: DELL

2. Does the initiative affect:

	Yes	No
Service users	•	
Staff	•	
Wider community	•	
Internal administrative process only		4

3. Does the initiative impact on people because of their:

	Yes	No	None/ Negligible	Don't Know	Impact H/M/L	Reasons for your decision (including evidence)/How might it impact?
Age		1				
Disability		1				
Gender Reassignment		1				
Marriage/Civil Partnership		1				
Pregnancy/Maternity		1				
Race		1				

|--|

Yes No None/ Neglig		People's opportunities	People's opportunities to use the Welsh language	People's opportunities to use the Welsh language Treating the Welsh
	Yes			OS
	es			4
	-	es 2	es	es 1
	None/ Negligible	lone/ legligible	lone/ legligible	lone/ legligible
	Don't know	Don't know	Don't know	Don't know
	Impact H/M/L			
	Reasons for your decision (including evidence How might it impact?	Reasons for your decision (including evidence How might it impact?	Reasons How migi	Reasons for your decision (including evidence How might it impact?

Does the initiative impact on biodiversity:

	Yes	No	None/ Negligible	Don't know	Impact H/M/L	Reasons for your decision (including evidence) / How might it impact?
To maintain and enhance biodiversity		4				
To promote the resilience of ecosystems, i.e. supporting protection of the wider environment, such as air quality, flood alleviation, etc.		<				
	Control Control	Sala management				

6. Does the initiative embrace the sustainable development principle (5 ways of working):

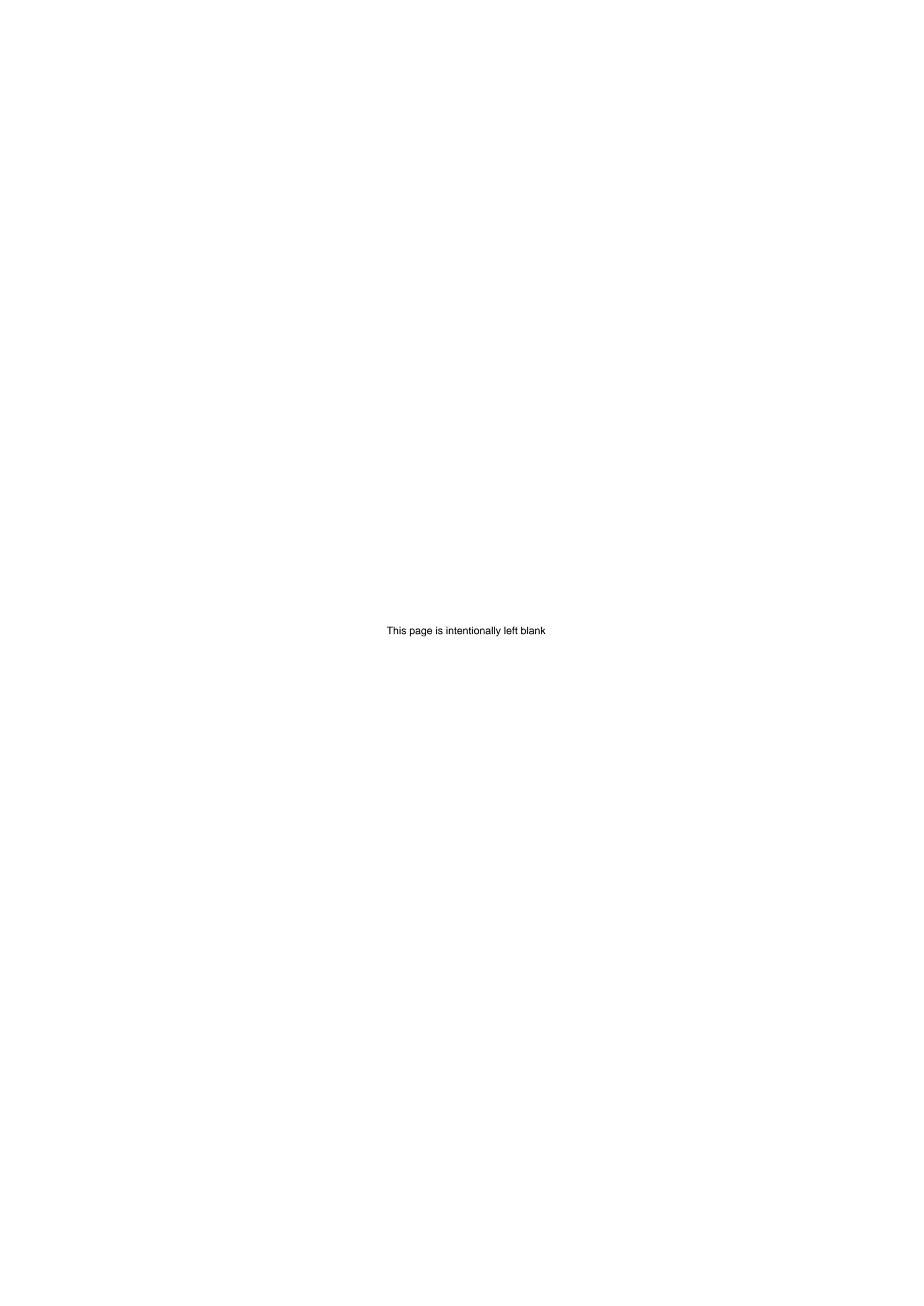
	Yes	No	Details	
Long term - how the initiative supports the long term well-being of people	>			
Integration - how the initiative impacts upon our wellbeing objectives	>			
Involvement - how people have been involved in developing the initiative	`			
Collaboration - how we have worked with other services/organisations to find shared sustainable solutions	`			
Prevention - how the initiative will prevent problems occurring or getting worse	`			

A full impact assessment (second stage) is not required	`	
Reasons for this conclusion		
The proposal is non-discriminatory. The proposal has no impact on biodiversity The Proposal has no impact on biodiversity		
A full impact assessment (second stage) is required		
Reasons for this conclusion		

7. Declaration - based on above assessment (tick as appropriate):

	Name	Position	Signature	Date
Completed by	Paul Walker	Operations Coordinator	public	6th Sept 21
Signed off by	Rhiannon Crowhurst	Head of Support Services and Transformation	PR Grandwast	6th Sept 21

2









PHYSICAL ACTIVITY & SPORT SERVICE
GWASANAETH GWEITHGARWCH CORFFOROL A CHWARAEON



"Promoting better life through active living"









Our Journey through Lockdown #1 March 2020

June – September 2020





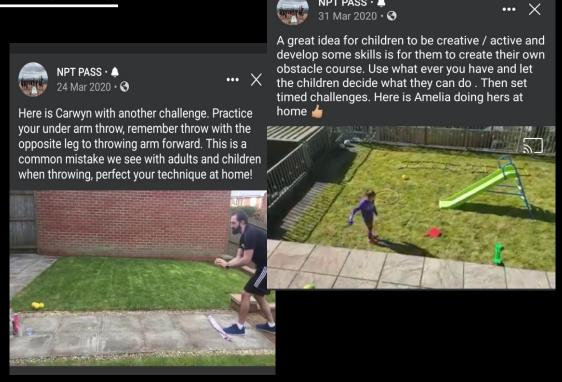




Keeping Active at Home



Delivering bags of equipment to children who usually attend our ParaSports Festival



NPT PASS · ▲

- **Fundamental Skills**
- PASS challenges
- Fitness video's for Health & Wellbeing Group

Return to Sport

<u>September –</u> December 2020

- Our Team were back doing what they enjoy the most with return of outdoor activities.
- Sessions targeted in the communities that need it most.
- Focus sports delivered outdoor.
- All following guidance and protocols







Some officers returned to TTP

LOCKDOWN #2 January - April21



Other staff worked hard getting our training and resources ready for online delivery. Planning, case studies, new PASS logos, Recovery fund.

The Tunnel- Blue intermediate trail developed at Margam



Online Activities

School Strava Challenge



PASS Newsletters



Gold YA's online activities





NPTC Get Active! @N... · 14 May 20
Really nice clear instructions from our sports student and aspiring @yacymru Young Ambassador Katelyn Kneath for today's garden challenge. Test your football skills and tag us in your efforts! Thanks Katelyn • mptcgetactive #stayactive #minichallenge @NPTCGroup @ColegauCymru



Youtube - Fundamental skills



NPT PASS Tots Session - Underarm Roll

Young Ambassadors

Bronze Young Ambassadors







Schools returned but with year groups in bubbles we delivered all our Bronze and Gold Young Ambassador Training Via Teams

- 45 schools, 327 pupils took part across NPT.
- New A mini Disability Inclusion course was incorporated into the online training.
- AYP Officers visited the new inclusive BYA's at the end of the term, to present certificates, gain evaluations and for forward planning.

Gold Young Ambassadors



8 New GYA's
 were selected to
 work with PASS and
 help increase
 physical activity
 within NPT.

Mountain biking pathway

April – August 2021











- Balance Biking sessions
- Learn to ride
- Community Biking sessions

- 12 weeks of Mountain biking sessions were delivered.
- 150 young people from beginners to advanced riders used the trails developed by PASS over lockdown

- Dirt Crit miniature timed cross country Mountain bike race
- 76 participants ranging from U8 to Adults

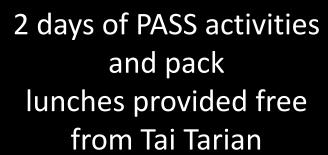


FIT and FED Camps

6 FREE camps held across NPT **Cwmavon Community Centre** Hengwrt Barn Tairgwaith Primary School Skewen Park MUGA **Cwmnedd Primary Croeserw Community Centre**







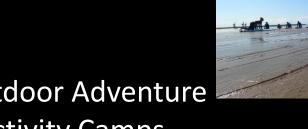


- School Holiday Enrichment Programme (SHEP)
 - Ysgol Bae Baglan
 - Melin Primary School





PASS Inclusive Camps





• 120 participants

Aged 8-16 years





3 Day sports Camp held at;

- Ysgol BaeBaglan
- Llangatwg Comprehensive
- Rhydyfro Primary School
- Over 150 Young people aged 6-12 years attended

Partnership Working

Margam Adventures
Salty Dog
Adventure Wales
Surf School Wales
Welsh Cycling
Tai Tarian
PLAY Team
Margam Park
NPT Parks
Aberavon Seafront

Summer of Fun











- 113 sessions delivered
- 32 local parks and open spaces
- Social media promotion
- Booking via Eventbrite for covid safety
- Councillors, police were involved for promotion
- Wide range of activities provided
- 1366 participants signed up over the 6 weeks
- 2 day activity camps sold out in a number of hours
- Some areas low attendance- working to find solutions
- Targeted sessions were run for ages
 12-18years



All PASS activities are inclusive, however disability specific sessions were run in parallel too.

















Promoting better life through active living

genda Item (

Leisure and Culture Scrutiny Sub Committee (All starting 2pm unless otherwise stated)

Meeting Date	Agenda Item	Cabinet Board	Contact Officer
2021			
1 st July	Items to be confirmed		
23 rd September	Christmas/New Year Opening Times (Libraries, Leisure Centres etc)	14 th October	Paul Walker
September	Service Update Report (verbal) – Theatre's, Margam Park (information on the effect that Covid-19 is having on		Paul Walker
Pa	venues)		
Page 4	Physical Activity Sport Service Update – pass (presentation)		Mark Naperella/ Paul Walker
5	Quarter 1 Performance Report		Neil Place
16 th December	Library Performance Report	6 th January 2021	Wayne John
	Quarter 2 Performance Report		Neil Place
2022			
10 th March	Items to be confirmed		
	Quarter 3 Performance Report		Neil Place

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